



VAN BUREN COUNTY DRAIN COMMISSIONER
SOIL EROSION AND SEDIMENTATION CONTROL
Part 91 PERMIT APPLICATION

A land owner or developer who contracts for, allows or engages in an earth change in this County shall obtain a permit from the Soil Erosion Control Agent **prior to commencement of an earth change** which disturbs one or more acres of land or if the earth change is within **500 feet** of a lake, stream or wetland.

1. Application Date: _____
- a. Proposed Start Date: _____
- b. Proposed Completion Date: _____
- c. Total Disturbed Acre(s): _____

2. Location/ Address where work will take place:

Section/Township/Range: ____/____/____ Township/Village/City: _____

Tax ID/Parcel #: _____ Name of Plat/Subdivision: _____ Lot: _____

3. Property Owner's Name & Mailing Address:

Phone: _____

Email: _____

Applicant's Name & Mailing Address:

☐ Landowner or ☐ Designated Agent (check one)

Phone: _____

Email: _____

4. Specify how you have marked your site to indicate where proposed earth change will be:

5. Identify on-site responsible person: _____ Company Name: _____

Phone #: _____ Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Office Use Only

Amount Rec'd: _____
Check #: _____
Permit No: _____
Date Issued: _____
Date Expires: _____
Receipt #: _____
Cash: Yes _____

6. Please describe the proposed project/ earth change: _____
- a. _____
- b. Project Type: ☐ Residential ☐ Multi-Family ☐ Commercial ☐ Industrial ☐ Land Balance
- c. Distance to and name of nearest watercourse or water body if within 500 ft.: _____
- d. DEQ Permit # or N.P.D.E.S (if required): _____

EROSION CONTROL PLAN: As part of our erosion control plan, I (we) will be installing the following practices to contain any soil and sediment from leaving my (our) property and/or entering any watercourse or drainage basin.

_____ Seeding	_____ Rock, or Like Materials Rip-Rap
_____ Mulching	_____ Silt Fence - trenched 4-6" in ground
_____ Erosion Control Blanket	_____ Minimum 25 ft. buffer strip of undisturbed natural vegetation
_____ Terraces	_____ Removal of excavated material
_____ Other (Explain) _____	

1. All sites require a Soil Erosion and Sedimentation Control Site Plan (Refer to Rule 323.1703), sketch or drawing which includes:

(WILL NOT PROCESS PERMIT W/O SKETCH AND/OR MISSING ITEMS)

- | | |
|--|---|
| 1) <input type="checkbox"/> Scaled Drawing/measurements | 8) <input type="checkbox"/> Limits of Earth Change |
| 2) <input type="checkbox"/> Legal Description | 9) <input type="checkbox"/> Drainage & Dewatering Facilities (if applicable) |
| 3) <input type="checkbox"/> Site Location Sketch | 10) <input type="checkbox"/> Timing & Sequence of Earth Change |
| 4) <input type="checkbox"/> Proximity to Lakes & Streams | 11) <input type="checkbox"/> Temporary SESC Measures (location, install & removal info) |
| 5) <input type="checkbox"/> Predominant Land Features | 12) <input type="checkbox"/> Permanent SESC Measures (location & install info) |
| 6) <input type="checkbox"/> Contours/Slope | 13) <input type="checkbox"/> Maintenance Program for Permanent SESC Measures |
| 7) <input type="checkbox"/> Soils | |

Estimated Cost of Erosion and Sediment Control: _____

Plan Preparer's Name and Telephone Number: _____ (_____) - _____ - _____

2. Attach legal description of property (**including property tax number**).
3. Please describe soil type. Perform "Ribbon Test" or include N.R.C.S. soil survey by visiting <http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>
4. Return this application with required fee to Soil Erosion and Sedimentation Control, Van Buren County, 219 E. Paw Paw St., Suite 301, Paw Paw MI 49079. Make checks payable to **VAN BUREN COUNTY**.
5. If construction or earth change is started without a permit or continues without a permit extension, the total fee will be doubled. If a permit is submitted within four days of start date, the 4-Working Days Service Option will be automatically applied, or the permit will not be granted until inspection is done.

6. IF THE APPLICATION FORM IS NOT COMPLETE, THE APPLICATION WILL BE RETURNED TO APPLICANT FOR COMPLETION. A PERMIT CANNOT BE ISSUED UNLESS THE REQUIRED INFORMATION IS PROVIDED, AND PERMIT FEE IS PAID.
7. Designated Agent requires document from owner stating agent acting on owner's behalf.
8. This application gives the Soil Erosion and Control Agent the right to access the property for inspections of the above mentioned site.
9. Select SESC Plans may require Professional engineering review. Costs incurred to be added to total fee and invoiced to property owner.
10. A project of 3 or more acres will require a Bond, Surety, or Irrevocable Letter of Credit.

First 3 acres..... \$5,000.00

Each additional acre or fraction thereof \$1,000.00

Amount Required \$_____

☐ Cash

☐ Check

☐ Irrevocable Letter of Credit

☐ Surety Bond

Name of Surety Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (____)-____-_____

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451 as amended, applicable local ordinances, and the documents accompanying this application.

AND

Signature of Property Owner

Signature of Applicant/*Designated Agent (approved)

Print Name

Print Name

Date: _____

Date: _____

Return Permit Request:

☐ Mailed

☐ Faxed _____

☐ Emailed _____

☐ Pick-up

**Please allow 10 working days for review, inspection and issuance of permit.

Additional Comments:

SESC CONSTRUCTION SEQUENCE TABLE

Construction Sequence	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Temporary SESC Measures Installed</i>												
• Silt Fence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Rock Access Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Erosion Control Blankets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Inlet protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Strip & Stockpile</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rough Grading</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Building Construction</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Final Grade</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Permanent SESC Measures Installed</i>												
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seeding/Mulch/Landscaping-Vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pavement/Rock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Removal of Temporary SESC Measures</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Briefly describe the maintenance plan (include responsible party) for each temporary and permanent SESC measure.

Measure	Responsible Party	Maintenance Plan
Silt Fence		
Buffer Strips		
Catch Basins/Inlets		
Street Sweeping		
Seeding/Mulch		
Storm Ponds/Sediment Basins		
Other:		

Other:
